

Clery Act (Campus Security)

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| Office Responsible: | Education, Financial Aid, Campus President |
| Area Information is Located: | Website, Student Handbook, Catalog |
| Date Document was last updated: | July 1, 2018 |
| Date Policy and Procedure was last updated: | July 1, 2018 |

AMBI will distribute an annual campus security report to its students and employees. AMBI encourages complete, timely reporting of all crimes to your instructor or school administrator and appropriate law enforcement agencies. AMBI will keep a written, easily understood, daily crime log. The log will list any crime by date it was reported and that occurred within its Clery geography, as defined in the margin. The log will also include the nature, date, time, and general location of each crime and the description of the complaint, if known.

AMBI will make an entry or addition to an entry to the log within two business days of the report of the information unless that disclosure is prohibited by law or would jeopardize the confidentiality of the victim. AMBI may withhold one or more of the required pieces of information if there is clear and convincing evidence that the release of information would

- Jeopardize an ongoing criminal investigation or the safety of an individual,
- Cause a suspect to flee or evade detection, or
- Result in the destruction of evidence

However, AMBI must disclose any information withheld for any of these reasons once the adverse effect is no longer likely to occur.

AMBI will make the crime log for the most recent 60-day period open to public inspection during normal business hours. AMBI will make any portion of the log older than 60 days available within 2 business days of a request for public inspection.

(1) Crimes to be reported. AMBI must report to the Department and disclose its annual security report statistics for the three most recent calendar years the number of each of the following crimes that occurred on or within its Clery geography and that are reported to local police agencies or to a campus security authority.

- a. Primary crimes, including criminal homicide (murder, non-negligent manslaughter, and negligent manslaughter); sex offenses (rape, fondling, incest, and statutory rape); robbery; aggravated assault; burglary; motor vehicle theft; arson;
- b. Arrests and referrals for disciplinary actions, including arrests for liquor law violations, drug law violations, and illegal weapons possession and persons not arrested for one of those offenses but who were referred for campus disciplinary action;
- c. Hate crimes, including the number of each type of primary crime listed above that is determined to be a hate crime and the number of the following that are determined to be hate crimes: larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property;

d. Dating violence, domestic violence, and stalking.

(2) Reported crimes must be recorded. AMBI will include in its crime statistics all crimes listed above occurring on or within its Clery geography that are reported to a campus security authority for the purposes of Clery Act reporting. Clery Act reporting does not require initiating an investigation or disclosing personally identifying information about the victim.

AMBI may not withhold or remove a reported crime from its crime statistics based on decision by a court, coroner, jury, prosecutor, or other similar non-campus official. AMBI may withhold or remove a reported crime from its statistics when sworn or commissioned law enforcement personnel have fully investigated the reported crime and have made a formal determination that the crime report is false or baseless and therefore unfounded. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with the prosecution, and the failure to make an arrest do not unfound a crime report.

AMBI will report to the Department and disclose in its annual security report statistics the total number of crime reports that were unfounded and subsequently withheld from its crime statistics.

(3) Clery Geography. For the purposes of collecting statistics on the crimes, Clery geography includes buildings and property that are part of AMBI's campus, the institution's non-campus buildings and property, and public property within or immediately adjacent to and accessible from the campus.

By October 1 of each year, AMBI must distribute to all enrolled students and current employees its annual security report through appropriate publications and mailings including

- Direct mailing to each individual through the U.S. Postal Service, campus mail, or electronic mail;
- A publication or publications provided directly to each individual; or
- Posting an internet or intranet website.

For the report, AMBI must provide a notice to prospective students and prospective employees that includes a statement of the report's availability, a description of its contents, and an opportunity to request a copy. AMBI will provide its annual security report, upon request, to a prospective student or prospective employee.

AMBI Crime Report History:

2015 – 2016 Academic Year, no reported crime

2016 – 2017 Academic Year, no reported crime

2017 – 2018 Academic Year, no reported crime